

COMMISSION ON INTERPRETERS 2012 COURT INTERPRETER TRAINING AND TESTING SCHEDULE

* **Dates and locations are subject to change.** Please frequently check the website for the most up to date information. Fees are refundable for cancellations received in writing by the registration deadline for each event. Please allow 2-3 weeks for processing. **All fees are non-refundable and can not be transferred to another session after the registration deadline/closing date of each event.**

Events	Dates	Location	Registration/Cancellation Deadline
Orientation Workshop \$250 – Georgia residents \$275 non-residents (Includes cost of English written exam for first time testers) Registration closes on the deadline or once 35 applications are received	February 22-23, 2012 (Wed. and Thurs.)	Clark Harrison Building, 330 W. Ponce de Leon, Decatur, GA 30030	Registration Closed Session is Full ** Cancellation deadline is January 27, 2012
	May 16-17, 2012 (Wed. and Thurs.)	TBD	April 27, 2012
	August 15-16, 2012 (Wed. and Thurs.)	Clayton State University 2000 Clayton State Blvd, Morrow, GA	July 27, 2012
	November 7-8, 2012	Marietta, GA	October 12, 2012
English Written Exam \$50 for Re-testers	February 24, 2012 (Friday)	Administrative Office of the Courts 244 Washington Avenue, Suite 300 Atlanta, GA 30034	January 27, 2012
	May 18, 2012 (Friday)	Same site as May orientation	April 27, 2012
	August 17, 2012 (Friday)	Same site as August orientation	July 27, 2012
	November 9, 2012	Marietta, GA	October 12, 2012
Oral Certification Exam \$250 Georgia residents \$400 non-residents Registration closes on the deadline or once 24 applications are received	June 18-20, 2012	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	May 11, 2012
	December 2012	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	October 19, 2012

SCHEDULED ORIENTATIONS:

All orientations are scheduled from 9:00 a.m. to 5:00 p.m. daily. Applications & payment for all orientations and exams must be received in our office by 5 PM on the deadline. Applications & payments received after the deadline will be returned to the applicant. No exceptions will be made. First priority will be given to those seeking certification for languages other than Spanish and those who reside in high-need areas of Georgia. Out-of-state residents are only accepted if seating is still available after placement of Georgia residents.

SCHEDULED ENGLISH WRITTEN EXAMS:

***The cost of the written exam is included in the orientation registration fee.** However, there is a \$50 re-test fee if you wish to re-take the exam. All English written exams are conducted the day after the two-day orientation workshop, in the same venue. If you wish to take the exam on a different date, you must select from the other scheduled dates at the time you apply for the orientation. Application deadlines for the written exam are the same as those for the scheduled orientations.

SCHEDULED ORAL CERTIFICATION EXAMS:

A maximum of twelve people per day will be tested. Applications & payment for all exams must be received in our office by 5 PM on the deadline. Applications & payments received after the deadline will be returned to the applicant. No exceptions will be made. First priority will be given to those seeking certification for languages other than Spanish and those who reside in high-need areas of Georgia. Out-of-state residents will be accepted if seating is still available after placement of Georgia residents.

If you do not complete the licensing process within two years of your scheduled orientation, you must retake and pass the English written exam to remain active in our system.